



"We are called to be the hands and face of Jesus as we learn, love and grow together"

Headteacher: Mr J White BEd (Hons) NPQH

St. Vincent de Paul Catholic Primary School

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[www.stvincent.herts.sch.uk](http://www.stvincent.herts.sch.uk)

## Nursery Application – In-Year

Dear Parent/Carer

Please find enclosed our Nursery Application Form (Supplementary Information Form) along with our current Nursery Admission Policy and Parish Boundaries map. Please return the completed Nursery Application Form (S.I.F.) to us at the above address.

The school will be offering 15 hours per week, morning sessions only from 8.45am to 11.45am.

If you do not submit the relevant documents requested, including this letter, it will affect the ranking we give to your application.

We will contact you if a place becomes available.

### The next step

If a place is available we will contact you to arrange a visit.

If there are no places available we will write to you and enter your child/ren onto our Continued Interest List.

Your child will remain on our Continued Interest List and if a place becomes available we will contact you.

**Please tick the relevant boxes to confirm the following:**

	YES	NO
I/We have read and understand the Nursery Admission Policy		
Enclosed your completed Nursery Application Form (S.I.F.)		
Enclosed your completed and signed 'Certificate of Catholic Practice' form (available from your priest or the diocese on <a href="http://www.rcdow.org.uk/Education">www.rcdow.org.uk/Education</a> )		
Enclosed your child's birth certificate		
Enclosed your child's baptism certificate		

Signed: ..... Parent/Carer

Date: .....



University of Hertfordshire