



St Vincent de Paul Catholic Primary School

Tuesday 15th March 2022 (51)

6:30pm (Met in person on site)

FULL GOVERNING BODY MINUTES Part I

Present: John Sloan (JS) (Chair) **Foundation**, Jon White (JW) **Headteacher**, Nathan Barry (NB) **Co-opted**, Bernadette Bullock (BB) **Parent**, Damon Carr (DC) **Parent**, Simon Crump (SC) **Staff**, Mary Hewitson (MH) **Foundation**, Siobhan Morgan (SM) **Parent**, Sajan Sebastien (SS) **Foundation**, Paul Volske (PV) **Foundation**, Nigel Woollen (NW) **Foundation**, Geraldine Cartwright (GC) **Foundation**, Gloria Enock (GE) **Foundation**, Charli Lahiff (CL) **Co-opted**

In attendance: Sally Lorimer (SL) (Temporary Clerk)

Via Teams: Robert Neave (RN) **Foundation**

Apologies: James Keogh (JK) **Local Authority**,

Absent: Rakhee Shah (RShah) **Co-opted**

	Agenda Item	Summary	Who/Actions
1.	Welcome from Chair	The Chair welcomed all governors to the meeting. Chair also welcomed two new members, Mrs Gloria Enock and Mrs Charli Lahiff and all governors introduced themselves. Also formally approved the appointment of the school's two Assistant Headteachers, Nicole White and Val Hargrave as co-opted members. <i>The meeting opened at 6:32pm</i>	-
2.	Governor's prayer	The Chair lead the reading of the Governor's prayer.	
3.	Apologies and Absences	Apologies were received from James Keogh. Governors consented to his absence. It was noted that the meeting was being held in person on school premises. (Robert Neave via Teams)	
4.	Conflicts of Interest	None	
5.	Approval of minutes of the meeting held on 7 th December 2021	<i>To be read in conjunction with 'Draft minutes 7th December 21 and Draft minutes 7th December 21 part 2'</i> The minutes of the meeting held on 7 th December 2021 were agreed as a true and accurate reflection of the meeting. The chair confirmed that signed minutes would be handed to the school for inclusion in the minute book.	

6.	Matters arising from the meeting held on 7 th December 2021	<p>a. The Admissions Committee currently has no Chair. ACTION : Governors were invited to consider chairing the Admissions committee. No-one had expressed an interest. JW chaired the last meeting. PV happy to be temporary Chair, DC volunteered and JW offered to work alongside her to assist with the role. JW explained that there is now a clear schedule of business. Conflict of interest will be declared before each meeting for DC and SM as they are parents. The committee also needs more members. ACTION : Governors were invited to consider joining the Admissions Committee.</p> <p>b. Governors were invited to consider joining the H&S committee: CL offered to attend their next meeting.</p> <p>c. Should we dedicate time to looking at our safeguarding procedures given the tragedy in Solihull? ACTION: SLT to consider how governors could best support a review of Safeguarding in this context. The DS team has begun to explore this and will add item to next Safeguarding meeting. The item will be added to next few meetings, testing different scenarios. JW has tested the first day absence response works, in particular to nursery, and the system is robust.</p> <p>d. Governor responsibilities to the environment to be a standing item on the Health and Safety agenda. Agreed to add to H&S as standing item.</p> <p>e. Swimming 25m: Question, is there a national figure? Jon White to speak with Sporting Futures. JW has asked Sporting Futures but they are awaiting response from Swim England.</p> <p>f. Governors to focus on attending HfL or Diocesan training sessions for Equalities, Racial Bias, Exclusions and Grievance training The focus is for new governors to undergo the induction and ensure safeguarding training is complete over the next few months.</p> <p>BB asked if a vice chair for the Governing Body had been elected, but no-one has been appointed. BB would like to step down short-term. JS explained that the next Vice-Chair would need to consider the possibility of becoming the Chair long-term.</p>	
7.	Any other urgent business	<p>MH would like to present a complaint report – PART II MH would also like to present CLA – PART II MH – discuss Getting to Know You session in training</p>	
8.	Headteacher’s written Report	<p>To be read in conjunction with ‘HT Report_FGB_Mar22’, ‘Pupil Post 13th March 2021’ and ‘RAG rated SDP Mar 2022’</p> <p>The Headteacher invited governors to read the report alongside the RAG rated School Development Plan and the Pupil Post, which gives a weekly flavour of what is happening in school (archive linked in document). These give a good flavour of what is going on around the school and in each class on a weekly basis. JW explained that although RSherry has retired, she had offered to still collate the Pupil</p>	

		<p>Post. Governors asked that JW pass on their thanks to her. The Governors find the report is an important communication while visits are still restricted.</p> <p>Pupil Numbers/School Roll The school is currently full. There is a healthy continued interest list. 34 in nursery not 35. Reception: applications have closed, 60 places will be offered in April. There were 98 applications and 63 of those were Catholic. There has been movement. Some families will be moving back to Poland and we have had enquiries from others expecting to move from Poland. There may be significant changes over the coming year with links to the war in Ukraine. As the school is full this causes concern and JW has been in contact with County to ask what the strategy is for possible refugees. There is no specific plan but there are local places available. Questions: Are there any families from Ukraine in the school? Answer: The school currently has 4 families connections and some staff member connections.</p> <p>Governors felt it was encouraging that the continued interest list is healthy and the school is currently full. At time of writing the report it was thought that the Reception places would be full but current indications are that there may be 4 or 5 places in Reception after all offers have been made but it is not anticipated that it will be difficult to fill them by September. JW reported that the new applications are a much wider range of faiths. Eastern Orthodox Christians, Pentecostal, Muslim and Hindu families. Every catholic family will be offered a place.</p> <p>Attendance Attendance continues to be good at 94.6%. This figure is good when compared locally but lower than December. JW drew Governors attention to Amanda Spielman’s comments over the weekend regarding evidence of more requests for holidays in term time and JW has seen this. Also requests for access to Google classroom when children are ill and not for just when they are isolating. Covid : Data is showing that in one Year 5 class 21 out of 30 pupils have tested positive since January and across that year group over 50% of the pupils tested positive and across the whole school 131 positive cases since January, 29% of school population. Pupils usually out for around 5 days. Question: Are there are any staff with Covid? Answer: This week there are 3 staff members of staff but also staff are absent with other illnesses. There is an increase in absence and cover is a significant issue on a daily basis.</p> <p>Behaviour & Exclusions 2nd STEPS training now complete across the whole school, led by Michell Curry. The programme of training is a difficult task as every staff member must have 6 hours training. This will be now shared with help from the new Deputy Headteacher, Alex, as she is also qualified to train. STEPS is a very positive</p>	
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		<p>approach to behaviour in a very inclusive manner. Exclusions are zero over the past year. Staff are able to unpick issues early and this enables them to not escalate.</p> <p>Bullying & Racist incidents One issue being investigated at the moment. The recent staffing briefings have been very useful to share strategies related to KCSiE such as the peer-on-peer abuse, as it is one time in the week when all staff are together. All staff are then sent minutes of the briefing so anyone who has not attended are still kept updated.</p> <p>Catholic Life of the school This continues to be a rich strand. Patrick Murphy visiting before Easter with a busy agenda. Lots to show him and proud to have our new Advisor in. The visit is 29th March. Question: Is the RE Governor expected to be present? Answer: Will confirm beforehand but probably not on this occasion.</p> <p>Returning to Mass on Fridays. For some children it is their first time back in over 2 years. Teachers are working through the etiquette of attending Mass. Fr Nigel said they are very well behaved and getting more at ease each time they visit. Question: Can parents attend the Mass? Answer: The Mass is open to all parishioners but the school are aware that the occasion may turn into a performance, which is not what they are aiming for. Any parent is welcome to attend and participate. Question: Maybe there is a way of gently introducing parents back through Mass? Answer: JW explained that staff are planning ways to get parents of each class more involved over the course of the summer term. Suggestions from Governors: Maybe there could be a Mass then parents could go back into school to another in-school event?</p> <p>Ash Wednesday Mass was attended by Year 5 and 6, which was enough for the first Mass as it could get too crowded. Fr Nigel has agreed to co-ordinate reconciliation for years 4, 5 and 6. The children will be prepared for this and so the classes have materials and a lesson beforehand. The children will have a leaflet to guide them. The school recently submitted some work to the Diocesan Synodal Pathway – the responses were very interesting. They like the lively songs, more cake and cultural dress and want acceptance if they can't go to church. Bishop Paul visiting in April to open and bless the wellbeing walk area and new St Joseph's Building. The school will hopefully be able to involve the parents. Lenten fundraising – each Key Stage will hold a raffle during Lent for the Kanyike Project and a sponsored walk after Easter for Cafod. The school is currently organising the Foodbank Friday collections which have been amazing. Some items were sent to Ukraine and some to SVDP society. The new school parliament</p>	
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		<p>gather together and sort the items and wheel them over to St Joseph Church. They love to see the sense of reality, they know that they are part of something tangible. A great example of Faith in Action. Father Nigel thanked the children on behalf of the Parish.</p> <p>Sports Premium Funding Started some outside joint activities with other schools. The staffing is difficult as it has cover implications. School trips and cost of fuel is already having an impact. School will take up the additional cost increases if that happens once it is booked. The school will be sending out a questionnaire asking parents if they are willing to pay for these trips. Also looking at having more events coming into school.</p> <p>Pupil Premium Funding JW talked about a new phonics scheme, £7k. Some will be funded by Pupil Premium. Question: It had been mentioned in T&L meeting that pupils in Year 3 also needed input, was this the case? Answer: Normally by the time pupils are in Year 2 they are moving away from phonics and moving towards spelling. But there is now a need to focus on phonics as far up as Year 3. Question: Is there a particular demographic, boys/girls, Pupil Premium pupils? Answer: JW reported that it is across the board, children have different experiences and a mis-match of time in and out of school. The scheme will enable consistency across the school, even down to the font used. All schools are currently revising their resources and schemes. Question: Will there be some parental interaction to help? Answer: Yes, the parental input will be introduced. Looking at links to put on the website so parents can assist. Also SM mentioned links to parental online courses via HAFLS , that are very useful.</p> <p>JW asked if there were any questions,.. None.</p> <p>School Development Plan: JW drew governors’ attention to 8.3 – Catholic Life: the school have re-written the planning for RE and completely modernised it. This is due to be checked with the RE advisor when he visits. Schools still do not have a curriculum directory – but this should be out very soon. The areas JW has seen so far seem to match with what the school is already doing. There are some items that will need to be worked on. Fr Nigel fed back on the Prayer and Liturgy Directory which is out for consultation – he explained that it is his understanding that schools can decide on how the assemblies and liturgies are defined. JW explained that the school does follow the liturgically practices and forms in its assemblies moment. Leadership and management: SC is starting the NPQTL – SC talked about the course and working alongside other colleagues across the school with coaching – he will follow a project through and embed it within the school. Talked about 10.3: Teaching and Learning: The school is currently reviewing the outside provision in EY and Year 1 outdoor area.</p>	
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		<p>Digital strategy. Chrome books being used across the school and wider use of laptops across KS1 are about to be implemented. The school have had another 6 laptops from Government.</p> <p>Personal development, behaviour and welfare: Lunchtime resources enable purposeful play. This is a key time and they need to be happy. School parliament consulted with their classes and were given a budget to purchase outside equipment. They really enjoyed choosing their equipment.</p> <p>Staff wellbeing – the new staffroom is enjoyed by staff. Still not quite used fully – implications over lunch and break times as they are still split so not everyone is around at the same time. Keeping the breaks split does enable the children to have more space to play. Also some staff still wary of being too close to others.</p> <p>Question: Could the Leadership and Management area have some of the red rag rating adjusted? Answer: JW would still like more people to undertake training at that level.</p>	
9.	Academisation	<p><i>To be read in conjunction with 'DOWAT questions and answers'</i></p> <p>JS recapped – going back many years the Diocese set up DOWAT, an academy trust which had a limited take up at the time. In 2014 the Diocese published a strategy based on geographic families, our school was not keen on the plan at that point as it was judged that not much would have changed and there had been some discussion about capital benefits.</p> <p>Just before the pandemic the Diocese started to re-engage with schools and encouraged those not in an academy to re-think, but the pandemic hit and all went quiet.</p> <p>Over time within DOWAT there were some changes and debate about the possible role of a CEO. A CEO and a CFO have now been appointed. The structure is therefore now very different. Resource Committee have started to explore the possibility of joining DOWAT and investigating the due diligence process. JW has attended a Heads Together Meeting and came back enthusiastic. Resources Committee then arranged a meeting with the DOWAT CEO, Pat and Micon the CFO. The question and answers are now on Gov Hub.</p> <p>In summary JS feels that, after initial checks and meetings with Pat and Micon, in the main, we feel that this is a very dynamic CEO and impact is happening across the schools and he is saying the right things. There are some concerns, he has only been there for a while so what impact has been had over a limited time period?</p> <p>JS wanted to clarify what the school's next steps will be. Once the board have gone through the Q&A, are we as a Governing Body, comfortable moving forward towards a more formal engagement with DOWAT, with a view to joining DOWAT as an academy? Or is it just no? JS's personal view is that it is only a matter of time before the Diocese and Cardinal approach schools and say what their expectations are. Do we join with others and go as a pack? If we have to do this then let's go for it? But the alternative is we could wait and further down the road would still have to go into an academy. If we need to go, shall we go now? We could also wait another couple of years? JS invited JW to look at the questions. JW explained that there had been two strands to the meeting with Pat and Micon – the first part had been about DOWAT and where it is going and what their vision is. As governors the school needs to make sure that it fits our vision. There is no question that what DOWAT's published vision is matches</p>	

		<p>ours. DOWAT aims to create a Cathedral of Catholic excellence. It is about school-to-school support and challenge, high standards, rigor and is rooted in the common good, about serving the most vulnerable and that did come across when Pat spoke. There are also some practical impacts such as finance, how will we be able to collaborate with other school? Those are the questions that we need answers to, because JW feels there is a match for our school in terms of a vision. The school were given answers to the vast majority of the questions but there are some unanswered, which do need to be checked. JW asked if governors had looked at the questions? Did anyone want to ask or share or did anyone have any concerns?</p> <p>Governor responses:</p> <p>One Governor is not keen on the concept. They have two fundamental questions that need to be asked. If we join DOWAT can we see that it produces better educational outcomes for the children and if the answer is as far as we can tell 'Yes' then they will put their prejudices aside.</p> <p>Also will DOWAT help us as a school to attract the talent we need in terms of teaching and staffing to allow us to achieve the best results for the pupils. If the answer to these is yes, then that governor will agree.</p> <p>They agree with JW's assessment from a principle point of view DOWAT is saying the right thing to us as this is what school has been trying to do itself regarding Catholic education and its curriculum. But they are unsure that DOWAT has achieved anything for primary schools up to this point. The new DOWAT has had time to produce a new mission statement and time to build up its new relationships with existing members and start its marketing campaign to build relationships with new schools, but they have yet to see anything concrete in any positive change in other schools.</p> <p>We are fortunate that we have a number of primary schools in the local area, who are already members of DOWAT and we could, as a governing body and headteacher have direct contact and be able to ask them, what has DOWAT done for them? If they are unable to articulate that then it is not delivering and that should be a note of caution for us. They have not yet heard from other heads or Chair of Governors about the benefits or the disadvantages and they feel that is what, as a governing body, they should be asking.</p> <p>JW has been in direct contact with DOWAT primary heads and explained that they are leading on certain areas. For example one Headteacher is currently leading on reviewing SEND across all the DOWAT schools and is ready to publish their findings. JW has also spoken to another teaching subject lead, who is leading on reading across all of the primary schools in DOWAT and is introducing the new scheme in co-operation with them. JW sat in on the meeting, he heard them all talk about their own pieces of work and was encouraged by how enthused they were about it. JW explained that the school's new Deputy Head, starting after Easter, is from one of the primary DOWAT schools and he had asked if things are different? She said, as an Assistant Headteacher and since the CEO has been in place she has felt the collaboration and she has been a part of that as an English lead and felt that she had been empowered. JW understands that things haven't been fully embedded in two years but he really felt enthusiastic about the sense of collaboration between the schools, it was tangible. As a school we can feel isolated.</p>	
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		<p>Question: Have the school spoken to St Margaret, is there a partnership there Stevenage Catholic Primary schools?</p> <p>Answer: JW explained that all schools are on different time scales and journeys with different priorities.</p> <p>Question: Could a joint application help?</p> <p>Answer: If the school waited another couple of years there may be issues in accessing DOWAT. The school has to weigh up advantages and disadvantages.</p> <p>Questions: As governors are they shared across DOWAT is it a pool?</p> <p>Answer: The structure should not change. Some of the functions may change but they need the work of the Governing bodies in order to keep the top slice as low as it is, they need some work kept at local governing level. We would have to adopt their policies. They are currently working on lines of communication.</p> <p>Finance: JW talked about the 'top slice' – DOWAT want to keep it at the 3% slice but may go up to 3.5%. It was reported that as the structure changes there may be more centralised services that need to be paid for but in the medium term, possible 4 year period, Pat would not expect it to be more than a 3.5% increase.</p> <p>SL explained that the 3% is based on the school's School Budget Share, not local funding, Pupil Premium etc. The 'top slice' included services and central support, therefore the school would no longer have to pay for, eg, HfL costs which are approximate £20k. JS explained that expertise can also be shared across the Trust, if our school has some expertise in a certain area and shares it, then we would be paid for our time.</p> <p>Question: Could DOWAT staff still be governors at another potential DOWAT school? Would there be a conflict of interest?</p> <p>Answer: JW thinks it would be ok, but the question can be asked.</p> <p>Question: what if the current leadership structure in DOWAT were to change?</p> <p>Answer: The risk is no different to any other risk of change. It is always a risk, there is no guarantee. Over the past 20 years there have been many changes, particularly within the local authority. It isn't straightforward, priorities change. The CEO is an important figure, they are leading on that vision and mission and implementing it, but he is answerable to the members of the Trust who appointed him i.e. the Diocese. The members appointing a CEO would ensure they are appointed in line with the members' wishes. We are a Diocesan school and we are a part of that.</p> <p>Questions: Some parents may be wary of academies as they do sometimes have a bad reputation. The Governor raised the concern that it may affect our reputation</p> <p>Answer: Academies are linked to failing schools as it is well publicised when an academy is forced to take over a failing school. JW explained that communication with parents will be very important, if we decide to go down this route which will involve consultation. The Governors will need to communicate with parents about what a Catholic Academy Trust is and that it is the wishes of the Diocese.</p>	
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		<p>JS felt that all governors have had a chance to have their say. He proposed the governors move forward in a more formal way, with a view to joining with them, and to have an extraordinary governor meeting with a paper produced by JW which will take governors through the advantages and disadvantages and risks involved. Along with a recommendation from SLT and Resources Committee and that it is put to a vote in that meeting.</p> <p>Question: Is it viable to expect JW to produce such a substantial report?</p> <p>Answer: JW felt it was something the Resources Committee are working on as well so they are not new discussions and he feels the school is a fair way down the due diligence process and ready to make some recommendations, although there are still some things that need to be checked. He felt it was not unrealistic and he would rather the governors came to a decision, one way or the other, in the summer term, so that the school can either plan the route ahead, as the process can take anything from 10 to 18 months, if the school goes ahead. We need to plan that schedule of work ahead or we need to park it and know that as an SLT and FGB we are going to focus on other things; it becomes a diversion from our daily business.</p> <p>It is therefore important to set the date in the summer for the extra-ordinary meeting.</p> <p>Action: Set a date for Extra-ordinary Full governor Meeting in early summer term</p>	JW/JS
10.	<p>Committee Minutes and additional reports</p> <p>a. Resources Committee – 25th January 2022</p> <p>b. Safeguarding – 17th January 2022</p>	<p><i>To be read in conjunction with ‘Resource minutes 25th Jan 2022’, ‘Safeguarding meeting 17th January 2022’, ‘T&L 22nd Feb 2022’, ‘H&S minutes 8th Feb 2022’, ‘Admissions 10th Feb 2022’ and ‘School Parliament 11th& 21st Feb 22’</i></p> <p>Resources Committee Main issues: SBM reported a potential underspend by year end. Important that we are moving towards LA expectation of a target of 5% carry forward. The school has received a capital grant of £620k for roof works, to be carried out over summer. RShah did thank staff for their hard work. The Schools Financial Values Standards (SFVS) report was agreed and sent off. Digital strategy moving forward well. Academy – already talked about. Staffing – already mentioned. No questions.</p> <p>Safeguarding Asked new governors if they would be interested in joining? Asked them to look at the papers and consider coming to the next meeting. CL will go to their next meeting. GC explained that any child protection issues are explored and adjust policies if necessary. Keeping Children Safe in Education (KCSiE) policy – as a governor there are some very important areas to read. Each week the governors receive a confidential copy of the Friday staff briefing notes. JW has a standing item from KCSiE. Termly report to governors is presented and prepared once a term. DSPLs now compile the report collaboratively. The annual safeguarding audit was not presented but will be presented at the next FGB.</p>	

	<p>c. Teaching & Learning – 22nd February 2022</p> <p>d. Health & Safety – 8th February 2022</p> <p>e. Admissions – 10th February 2022</p>	<p>Action: GC to present annual safeguarding audit at next FGB.</p> <p>Teaching & Learning MH pointed out the Diocese inspection requirement regarding Relationships and Sex Education. A lengthy discussion took place. Looked at areas that are particularly challenging and asked about suitability. JW still waiting to hear back from Diocese regarding ways forward with these sensitive areas. Although the school has concerns about how to identify these areas in a sensitive and age appropriate manner, children are still protected in relation to them. T&L committee heard directly from the Key Stage Lead about provision priorities in EY and Year 1 and were able to learn a lot about those areas, particularly outdoor learning and continuous provision. Governors also heard from the KS2 lead about mapping the curriculum and how it is managed in relation to time constraints. It really helped to see the creative thinking in relation to fitting it all in and to hear how the teachers were relieved to be able to express that it was a common issue in terms of not fitting everything in which led to discussions about ways to be more streamlined. T&L governor appreciated the input and the rich discussions and insights that the meeting enabled.</p> <p>Health and Safety The H&S minutes give a flavour of the challenges discussed and how the school implements the policies and procedures. The two main drivers are around H&S inspection which gives the focus for the year ahead. The report is not to be presented to FGB until summer TERM. The other report is the fire risk assessment. The short review shows that currently there are no outstanding issues to report to governors. The school are very keen that the reports and policies do challenge and articulate what the school does in practice and not just copy the generic policies to cover the expectation of external providers. Full presentation at next meeting.</p> <p>Admissions 23/24 policy went out to consultation as per statutory requirements to the Diocese and LA and the local community. Admission committee agreed the changes from County and the Diocese which were the only proposals received. They need to be agreed formally at the FGB so they can be adopted (see 12e below) Nursery numbers for 22/23 are healthy and the admission secretary explained the process, it was agreed this was robust. Most of the meeting was taken up looking at every Main school application and checking the ranking and querying some of the categories. JW explained the complexities around various churches, particularly those around the orthodox churches. It was a long meeting but very productive as quality assured that all applications were checked and verified. It is a very important aspect of the committee. Governor mentioned that they do not have a definitive parish boundary and are still awaiting confirmation from the Diocese. The current boundary map will have a statement explaining that we are awaiting confirmation of this.</p>	<p>GC</p>
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	f. School Parliament – 11th and 21st February 22	<p>School Parliament</p> <p>JW produced the minutes and some photos. JW has loved working with the children, they take it very seriously and get very involved and love the responsibility. The MPs are keen about the environment and asked that the governors consider this. They are very involved and keen to make a difference.</p> <p>Question: maybe some governors could meet them?</p> <p>Answer: Jon will arrange an appropriate time to meet, possibly on a Friday when BB is free.</p> <p>Action: JW & BB to arrange a meeting with School Parliament.</p>	JW/BB
11.	<p>Other Reports and Documents for consideration and approval</p> <p>a. Termly Safeguarding Report (Aut Term)</p> <p>b. Safeguarding Comm. Chair’s report</p> <p>c. Teaching and Learning: Termly funding allocation report for: Pupil Premium (PP) & FSM & PE & Sports Premium Coronavirus catch-up premium</p> <p>d. Determined admission arrangements 2023/24 (See 12 e. below)</p>	<p>a. Termly Safeguarding Report (Aut Term): GC explained that the report is very thorough and asked governors to please read through it. (recorded as PART II). SLT will be producing the report moving forward. At each Safeguarding meeting they go through the report thoroughly.</p> <p>b. Safeguarding Comm. Chair’s report: GC will be meeting in school and report at next meeting.</p> <p>c. Teaching and Learning: Termly funding allocation report for: Pupil Premium & FSM & PE & Sports Premium Coronavirus catch-up premium. These were discussed a T&L. MH and JW will meet with RSherry. The Pupil Premium Governor will report back what was discussed at the next meeting</p> <p>d. Determined admission arrangements 2023/24 (See 12 e. below)</p>	
12.	<p>To approve the following policies:</p> <p>a) Educational Visits and Outdoor Learning Policy (H&S)</p> <p>b) Health & Safety Policy (H&S)</p> <p>c) Fire Risk Assessment (H&S)</p> <p>d) Critical Incident (H&S)</p> <p>e) Determined admission arrangements 2023/24 (Admissions)</p>	<p>The following policies were scrutinised by the named committee and are presented to the Full Governing Body for additional questions and approval.</p> <p>JS explained how the process of approving the policies works to the new governors.</p> <p>a. DECISION: Educational Visits and Outdoor Learning Policy (H&S) approved but will be checked again when Evolve is up and running</p> <p>b. DECISION: Health & Safety Policy (H&S) was presented and approved at FGB in Dec 2021</p> <p>c. DECISION: The Fire Risk Assessment (H&S) was addressed under H&S</p> <p>d. ACTION: Critical Incident (H&S) to be deferred until FGB 17th May 2022</p> <p>e. DECISION: Determined admission arrangements 2023/24 (Admissions) was approved and authority was given for their publication according to statutory timelines.</p> <p>f. DECISION: The Asset Disposal Policy (Res) was approved</p>	

	<p>f) Asset Disposal (Resource) g) Charging (Resource) h) Debt Recovery (Resource) i) Governors Allowances (Resource) j) Leave of Absence (Resource) k) Administration of Medicines (Saf) l) Anti-Bullying (2022) (Saf) m) Attendance (Saf) n) Intimate & Personal Care (Saf) o) Safeguarding (Saf) p) Supporting pupils with medical conditions (Saf) q) Accessibility Plan (T&L) r) Religious Education (T&L)</p>	<p>g. DECISION: The Charging Policy (Res) was approved. h. DECISION: The Debt Recovery Policy (Res) was approved i. DECISION: The Governor Allowances (Res) was approved j. DECISION: The Leave of Absence Policy (Res) was approved k. DECISION: The Administration of Medicines (Saf) was approved l. DECISION: The Anti-Bullying Policy (Saf) is not due until Autumn 2022 m. DECISION: The Attendance Policy (Saf) was approved n. DECISION: The Intimate & Personal Care Policy (Saf) was approved o. DECISION: The Safeguarding (Saf) was approved p. DECISION: The Supporting pupils with medical conditions Policy (Saf) was approved</p> <p>q. DECISION: The Accessibility Plan (T&L) Not due until Spring 2024 r. DECISION: The Religious Education Policy (T&L) Postponed until Curr. Directory updated – JW will write if the directory is not published soon</p>	
13.	To receive verbal feedback on governor visits, including virtual visits	None. JW had to cancel the scheduled visits so they will start again in the Summer term.	
14.	Governor Training	<p>SM reported that all safeguarding training is up to date. MH suggested as it has been a long time since all governors have been together, could they meet, perhaps in the staffroom one evening and have a chat and re-introduce themselves to each other? Or maybe a Saturday morning? Father Nigel suggested they start with Mass in school. With so many new governors it would be nice to catch up casually and get to know each other?</p> <p>It was suggested that they make sure everyone has had a copy of the induction pack as part of the event as it is all about getting to re-know the school ACTION: JW and Fr Nigel will discuss a date. Nathan and Mary will co-ordinate the event which may include breakfast. RAMMAS training – have to be HT or AHT? GC/MH have booked the course. GE has booked the Diocesan Induction online – good course and found it very interesting and she has also booked safeguarding training.</p>	JW/FrNW
15.	Update on governor vacancies	<p>School now has full governing board. Currently advertising for Clerk Buddies suggested for new governors. Gloria will buddy with Siobhan Mary will buddy with Charli</p>	
16.	To discuss Any Other Business <i>Items only as put forward and agreed</i>	RN commented that the Teams log in had worked well and he could clearly hear everyone. It is good to know if in future anyone needs to attend remotely.	

	<i>by Chair in Agenda item 7</i>		
17.	Close of meeting – Mission Statement		

Part I minutes signed as a true and correct record of the meeting on the 15th March 2022.

Signed

Date

(Chair of the Governing Body)

<p><u>Governor’s Prayer</u></p> <p>Spirit of God, who was with Jesus at the Jordan before his Ministry, at Mount Tabor before his passion and death and who was sent by Him at Pentecost, be with us now in our special ministry. Guide us with your wisdom as we seek to take responsibility for the education of our young people. May each of us give generously of our talents, growing to know one another. Show us how to build a community, sharing a deep concern and common purpose. May we find together the inspiration which is, and always will be Jesus Christ, Our Lord. Amen.</p>	<p><u>Mission Statement</u></p> <p>We are called to be the hands and face of Jesus as we learn, love and grow together.</p>
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