



"We are called to be the hands and face of Jesus as we learn, love and grow together"

Acting Headteacher: Mrs A Whitty BA (Hons) PGCE

St Vincent de Paul Catholic Primary School  
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Dear Parents

**Main Application – Admissions 2024/25**  
**Children born between 1<sup>st</sup> September 2019 and 31<sup>st</sup> August 2020**

Please find enclosed our Main School Application Form (Supplementary Information Form) along with our current Main School Admission Policy and Parish Boundary Map.

In line with the admission procedure of Hertfordshire County Council, all parents seeking a place for their child at our Main School, whether they are Catholic or not, are required to complete both our Main School Application Form (S.I.F.) and the application form required by Hertfordshire County Council. This form can be found online at **[www.hertsdirect.org/admissions](http://www.hertsdirect.org/admissions)**.

Our Main School Application Form (S.I.F.) must be returned to us at the above address by **15<sup>th</sup> January 2024**. The online Hertfordshire County Council form must also be submitted by **15<sup>th</sup> January 2024**.

If you do not submit the relevant documents requested, including this letter, it will affect the priority we give to your application and may seriously affect the chances of your child being offered a place.

The school welcomes applications from anyone who is willing to support our ethos and promotes an inclusive environment. Although we prioritise Catholic families, in the past four years we have managed to admit non catholic children in our reception classes.

Year of intake	Total applicants before continued interest	Non Catholic Children	Catholic Children
Sept 2020	53	8	45
Sept 2021	60	6	54
Sept 2022	55	8	47
Sept 2023	52	13	39

Please tick the relevant boxes to confirm the following:

	YES	NO
Either applied online at the Hertfordshire County Council Admissions website or submitted a paper copy to County		
I/We have read and understand the Main School Admission Policy		
Enclosed your completed School's Main School Application Form (S.I.F.)		
Enclosed your completed and signed 'Certificate of Catholic Practice' form		
Enclosed your child's baptism certificate		

Signed: ..... Parent/Carer Date: .....

Nursery admissions and main school (primary) admissions are two separate processes, and all parents/Carers with a child born during the above date range should apply for a place in main school for the 2024 to 2025 academic year, **regardless of whether their child is in our nursery.**

